



# BURFORD SCHOOL

## 16-19 BURSARY FUND GUIDANCE NOTES 2020 - 2021



### INTRODUCTION

The Burford School 16-19 Bursary Fund is available to students from households with low incomes who are in need of financial support. The fund is for help with costs relating to a student's education such as:

- The purchase of course related books and materials
- Transport to and from school
- School trips/residentials
- An application must be made for funds before any equipment/books etc required for studies are purchased.

### TYPES OF BURSARY

1. **Guaranteed Bursaries (for vulnerable students):** an award of £1,200 per year for students defined as being in a vulnerable group. These groups are:
  - a. Young people in care
  - b. Care leavers
  - c. Young people in receipt of Income Support
  - d. Disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance
2. **Maintenance Bursaries:** an award of £30 per week (payable termly) for students who are eligible for free school meals
3. **Support Bursaries:** one-off awards to cover specific expenditure related to a student's education as detailed above. For this award priority will be given to students whose household income falls below £30,000pa.

### Proof of household income will be required.

Where appropriate, Support Bursary awards will be made through the purchase of books/equipment on behalf of eligible students (such as laptops, textbooks etc), which may then be loaned to the student for the duration of their course.

### HOW TO MAKE AN APPLICATION

The deadline for initial applications is Friday 27 September 2019. However applications will be accepted at any point during the year if circumstances change and a student becomes eligible for a Guaranteed or Maintenance Bursary.

Those wishing to make an application for any of the 16-19 Bursaries should obtain an application form from Mrs Alcock, Sixth Form Administrator; the completed form should be returned to her, together with proof of income where required.

All applications will be treated in the strictest confidence.