	Behaviour Remote Learning Policy Addendum – Covid 19 Jan 2021			Jan 2021
	Applicable to:	Committee Responsible:	Person Responsible:	Jan 2021
	Staff and Students	Staff & Student Development	AHT Pastoral	

This addendum applies until further notice and should be read in conjunction with the
Behaviour for Learning Policy

Context
Burford School's behaviour policy has been amended to reflect the expectations with regard to Behaviour when **learning remotely**. This policy is aimed at safeguarding all people in school and relates specifically to being upfront about behaviour patterns by students that are not acceptable and could put other students at risk. Staff will be adhering to similar measures in order to protect students and fellow staff.

What is Remote Learning? Any learning that happens outside the classroom with the teacher not present in the same location. It is delivered through digital technologies. At Burford it is a balance of live (synchronous) education delivered via Microsoft Teams and work set on our learning platform, Class Charts (asynchronous) which students work on independently. Year 13 work is mostly set via email.

Please note 'live' lessons will be recorded and stored on TEAMS for 21 days, which allows our boarding students or students who may be unwell to access the lesson at a later date. These are only accessible to the students who are timetabled for these lessons.

In keeping with current Ofsted guidance, at Burford School we will offer a balance of live lessons via Teams, lessons via ClassCharts, which often includes pre-recorded audio and video, and the use of commercially produced resources from organisations such as the Oak Academy and BBC.

Unless covered in this addendum, our normal behaviour policy continues to apply.
We may need to amend or add to this addendum as circumstances or official guidance changes.

Students who are attending school as a child of a critical worker should also adhere to the [Behaviour-Policy-Addendum-Covid-19-Sept-2020-V3.pdf (burford.oxon.sch.uk)](Behaviour-Policy-Addendum-Covid-19-Sept-2020-V3.pdf)

We will communicate any changes to staff, parents and students.

Parent Expectations:-

Parents will...

- ensure that their son/daughter is logged on and ready for their registration period for 8.30 am everyday.
- ensure that students are not in their bedroom, or that they have blurred their background if this is unavoidable.
- ensure that students are appropriately dressed, Uniform is not required but smart/casual dress is necessary.
- not participate in the 'live lessons' or interrupt the lesson or seek to speak to the teacher using the chat.
- support all staff in their efforts to create an 'as safe as possible' environment during this time, both online and in school.
- ensure that any follow up work is carried out and submitted.
- contact the subject teacher (via email) if they have a concern about a lesson
- contact the tutor (via email) if they have a pastoral concern.

Student Expectations:-

Students will...

- follow the rules and expectations of my school laid out in our code of conduct.
- not engage in any behaviour that might put another person at risk.
- try to model the values of being ambitious, resilient and kind.
- be respectful to all students and adults at all times.
- complete all work set to the best of their ability.
- follow staff instructions at all times, remembering that the adult is in charge.
- ensure that they are focused and attentive in all remote TEAMS lessons and meetings with their teachers.
- use headphones – they will be able to hear the teacher and when, required, be able to speak and be heard themselves.
- turn their camera off unless the teacher specifically asks them to turn the camera on, for example, a registration period or during a breakout room.
- use the Hands Up icon if they want to ask a question.
- use respectful language in the TEAMS chat function and ensure that the chat is related to the lesson content, no spamming.

- not attempt to take control of the lesson, unless invited to share their screen by the teacher.
- not record or take screenshots of the lesson.

Staff expectations: -

Staff will :
- support students by ensuring that they are clear about the systems in place and will regularly remind students of expected behaviours.
- mute the microphones of the students and will unmute when students are required to contribute.
- remove students from the session if a student fails to adhere to the expectations above.
- liaise with the tutor and HOY regarding any behaviour which falls below the standard we expect.
- Tutors will communicate regularly with parents if they feel that a student needs additional emotional support.
- follow up any Safeguarding and Child Protection issues that arise. These will be reported to the Designated Safeguarding Lead

Rewards

The Achievement point system will continue to be used during Covid-19. Teachers and Teaching Assistants should welcome opportunities to praise individuals for good work, attitude or good behaviour, and show recognition, if these are brought to their attention. Above all praise and encouragement should be used as much as possible.

Sanctions

If there are any problems with students adhering to the rules around remote learning, including non-engagement with work set, **we will:**

Email the student and the parent to highlight the issue and explore if there are any issues with technology or accessing work.

If non engagement persists, the HOY will contact the parent to discuss on going concerns.

If behaviour in 'live' lessons is affecting the learning of other students, the student will be removed from the lesson. Parents will be informed by the subject teacher and the student will be readmitted the following lesson.

If students persistently fail to reach the standards of behaviour that we expect they may be permanently removed from 'live lessons.